

Job Description: Evaluation Lead – Design and Measurement

The details

Hours/Shift pattern: 37.5 hours per week, Monday to Friday

Salary: £40-50,000 dependent on experience

Place of work: Exeter

Responsible to: Associate Director of Insight

The challenge:

The South West Academic Health Science Network (SW AHSN) is one of 15 Academic Health Science Network (AHSN) organisations in England. Our purpose is to work with health and social organisation in testing, developing and spreading innovative practice and knowledge across the region.

Our team is working towards successfully delivering a number of portfolios that focus on national, regional and local projects. This involves extensive engagement with stakeholders and strong advocacy for the innovations that will benefit the population of the South West of England.

In a sector where ensuring efficacy and efficiency of new ways of working are important to ensure public funds are used in the best possible way, evaluation is an essential part of project management. The SW AHSN support the region through to spread evidence-based initiatives and we plan to learn as much as we can about our programmes along the way.

What you'll do:

You will be required to manage a number of evaluation projects across the SWAHSN. The main duties of which include, but are not limited to:

- Lead on the design of evaluation plans and specifications.
- Facilitate the development of logic models and theories of change.
- Advise and support colleagues to identify and monitor project benefits / success measures.
- Lead and advise on the development of measurement strategies for evaluations.
- Support the organisation and its members to better plan and deliver evaluation projects across the region.
- Manage contractual relationships with partners and external consultants to ensure delivery against agreed objectives.
- Manage and support colleagues and associates to deliver evaluations.
- Evaluate and advise on the potential impact of system wide implementation of innovation and improvement.
- Evaluate the outcomes, including any financial benefits and the strengths and weaknesses of implementation models.
- Devise and deliver actionable intelligence to the region as part of the Evaluation portfolio.
- Analyse, interpret, and present information at a senior level both internally and across member organisations.
- Provide timely, accurate and high quality progress updates, reports and briefings to the Associate Director of Insight, partners and NHS England as required.
- Support the collection of national metrics for our portfolio.
- Support the collection of data where required.
- Carry out analysis of qualitative and quantitative data, as required.
- Write evaluation reports, learning pieces, blogs and presentations for stakeholders and management.

- Work with the Associate Director of Insight to develop the core Evaluation offer with the aim of generating revenue streams for the SW AHSN.
- Develop strong partnership working with a range of organisations and with your colleagues in the other 14 Academic Health Science Networks in England to learn from the experiences of others in the delivery of specific projects.
- Find and use opportunities to share learning within and outside of the SW AHSN.
- Be an ambassador for and positively promote the SW AHSN, behave and model the company's values.

What you'll need to succeed:

Essential

- Significant experience in a comparative role.
- Report writing and presentation skills.
- Science-based degree, or equivalent.
- Excellent qualitative and/or quantitative research skills.
- Working experience of planning and delivering evaluation in practice.
- Experience of organising and running workshops
- Excellent networking skills with a relevant established network already in place.
- Good understanding of approaches to the spread and adoption of new programmes and innovations.
- Good understanding of the health and social care sector and current policy direction.
- Proactive, balances 'analysis' with 'doing'.
- Good analytical skills and decision making.
- Excellent project management skills and experience
- Excellent interpersonal skills with the ability to build mutually beneficial relationships.
- Excellent knowledge and understanding of evaluation methodology.
- Experience of working with stakeholders to develop a logic model and/or theory of change.
- Ability to work independently but also as part of a team.
- Building and sustaining high quality standards.
- Comfortable working in a dynamic and changing environment.
- Excellent skills across all Microsoft applications (Excel, Word, PowerPoint, Outlook)
- Willingness to travel (across the South West and nationally)
- A full UK driving license.

Desirable

- An interest in innovative approaches to health and social care.
- A post-graduate qualification in a related field.

Agreement

Job holder's signature:

Date: